

MINUTES OF THE 11/18/2010 MEETING OF THE DIRECTORS OF THE COLLABORATIVE PRACTICE INSTITUTE OF MICHIGAN (CPIM)	
CALL TO ORDER	The meeting was called to order by Peter Everts at 8:05 a.m.
DIRECTORS PRESENT AND QUORUM	<p>The following Directors were present by telephone:</p> <p>Present: Natalie Alane Lori Becker Sharee Burkel Peter Everts Marian Kromkowski Ann Marie Love Judy Margerum Monika Sacks Toni Wander</p> <p>Absent: Deb Berecz Paul Kowal Mary Lier Jill Messer Erika Salerno Randy Velzen</p>
APPROVAL OF PREVIOUS MINUTES	Approved.
TREASURER'S REPORT	<p>Brought in \$9,475 from the Fall training, but trainers have not yet been paid. After expenses, net of \$3,105.85, all of which will go to the trainers, we broke even on the training.</p> <p>Report approved.</p>
LEADERSHIP TEAM REPORT	<p>CPIM Survey Results: 62 people responded of current membership of 125 – approximately 50% response rate. Peter will pull together the data to share with the Board to assist in determining needs and goals for the upcoming year.</p>
WRITTEN TEAM REPORTS	No reports.

<p>LIVE TEAM REPORTS</p>	
<p>A. Basic Training</p>	<p>Have selected the date of May 7, 8 and 9. Vote was to ask PRISM to return and PRISM has returned, keepign their training fee at \$10,000. Hotel contract has been received. Costs will be about what they have been in the past. In 2010 charged \$595 for training fee.</p> <p>Ann Marie inquired whether a training could be held in the Traverse City area in order to include more people from the UP. One issue would be that the flyers that were handed out at the Family Law Institute state that the training will be in Lansing.</p> <p>Monika again raised concerns about the conflict with AAML seminar that will conclude on May 7.</p> <p>Peter announced that the previous conflict with PRISM training for the third weekend in May is no longer an issue. Peter proposed that Marian and Ann Marie research facilities and other pertinent things in the Traverse City area and come back by Dec 2 and discuss with the Exec Board. Natalie said that The Lexington has only the May 7, 8 and 9 weekend available to accommodate the training.</p> <p>Marian asked if Natalie could find out if The Lexington can hold off on needing a decision for another couple of weeks while the Up North group finds out possibilities for training in Traverse City.</p> <p>Lori suggested that we go forward with the May training in Lansing and then hold a Basic/Advanced Training in Traverse City in August of 2011. This Advanced training would be in lieu of the proposed February 2011 Advanced Training.</p> <p>Peter noted that Zena and Tom have inquired about doing another training like they did this past Fall again next year.</p> <p>Final Board decision: Look to see if there is a different hotel that can accommodate the training in Lansing</p>

	<p>for a different date in May in order to not conflict with the AAML. Up North Board members will also look at accommodations. The Leadership Team will review the options and then make a proposal to the Board on December 9, 2010.</p>
B. Advanced Training	<p>Peter's Report: Best dates last 2 weekends in February. Need to keep in mind that IACP offering training opportunities the last weekend in February. Peter proposes holding the Advanced Training to be held February 18th and possibly the 19th would be a daylong Board meeting to engage in long-range planning. Board approved.</p> <p>Judy's Report: Need to get the training scheduled at The Lexington.</p> <p>Goal to bring people in to lead the topics that members who have attended previous trainings have indicated they would like to hear, offering topics that speak to all professions in the collaborative process.</p> <p>Judy will be sending out an email to solicit speakers and to save the date for the Advanced Training.</p>
C. Public Education	<p>Motion still on the table regarding approval of video to be placed on the website.</p> <p>Motion was to put video on the website, continue to work on it, improve it, etc. Approved by majority. Natalie opposed.</p>
D. Newsletter	<p>Next newsletter slated to go out in December.</p> <p>Would like updates from Practice Groups to include in the Newsletter. An email will go out to POD Chairpersons making the request.</p>
E. Website	<p>No report.</p>
F. Nominating	<p>Met for first telephone conference on 11/15/10.</p>

Committee	Presently no official nominations. Will present to the Board a slate of nominations for Board involvement and as Officers at the December meeting. Four Board members will not be renewing terms, possibly five. Do not have to fill all five according to the By-laws, but will hopefully be proposing 4-5 new members.
G. Long-Range Planning Process	Steering Committee will be meeting with Barb Johannessen 12/19/10 to start the process by determining the structure for how to proceed with the long range planning for CPIM. Will present plan to the Board at December meeting.
NEXT BOARD MEETING	Thursday, December 9, 2010, 8:00 AM by telephone.
ADJOURNMENT	The meeting adjourned at 9:27 a.m.
RESPECTFULLY SUBMITTED	Sharee Burkel, Secretary