

	<p><b>MINUTES OF THE November 17, 2011 MEETING OF THE DIRECTORS OF THE COLLABORATIVE PRACTICE INSTITUTE OF MICHIGAN (CPIM)</b></p>
<b>CALL TO ORDER</b>	The meeting was called to order by Monika Sacks at 12:00 pm
<b>DIRECTORS PRESENT AND QUORUM</b>	<p>The following Directors were present telephonically:</p> <p>Lori Becker Dennis DeKok Catherine Ellis Paul Kowal Marian Kromkowski Ann-Marie Love Margo Runkle Monika Sacks Toni Wander Natalie Alane</p> <p>Absent: Peter Everts</p>
<b>APPROVAL OF AGENDA</b>	Approved
<b>APPROVAL OF PREVIOUS MINUTES</b>	Postponed until next month
<b>TREASURER'S REPORT Budget Presentation</b>	<p>There is a slight difference between bank activity and the report from Basic Training. This difference can be mostly accounted for by Prism not yet paying \$250 for their share of sponsorship. Brochure and membership sales are higher than projected, leaving us just about breaking even for the year.</p> <p>Refunds from Basic Training for Cindy and Aldona have been partially paid out. Cindy registered early and paid \$595, while Aldona registered late and paid \$645. \$320 in refund has been sent to each. It was decided that they will be refunded everything they paid, minus \$70. (\$1090 total refund.)</p> <p>Melissa is working to submit a group blanket form to the IACP to fix CPIM member rates at \$100.</p> <p>Treasurer's Report was approved.</p>
<b>Basic Training</b>	The next Basic Training originally scheduled for May 17-19, will need to be moved to May 10-12, as those are the only dates Prism is available. Marian will work on finding a new venue, preferably a hotel. It was also suggested that the local practice groups be contacted for volunteers to get involved in the training.

	<p>The Advanced Training schedule for January 19/20 will have a two day format, with new segments on power imbalances and money issues when professionals get enmeshed, added on Friday. Rates of \$395 for both days and \$195 for Friday only (single day rate available only to past attendees of the September 2010 training) were approved. There was much discussion about a Board Retreat in conjunction with the Advanced Training. Agreeing adding a day was too much, a vote was taken and it was decided that there was a preference for holding the Retreat on Thursday rather than Saturday.</p> <p>Natalie will check into facilitators—Lisa Herrick was suggested by Lori—and the final decision will be contingent upon their availability. Inviting recently departed Board members to participate in the retreat was also given consideration.</p>
<b>Public Communication Committee</b>	<p>The Family Law Institute booth was a success, generating interest and many new prospects, and providing a touch point for current members. Over 3 pages of names of those interested in training, both personally and on behalf of others, were collected.</p> <p>The Divorce Expo in March looks to be a fairly small event—as there are not many exhibitors signed up.</p>
<b>Membership Newsletter</b>	<p>Still need Monika’s Outgoing President, Natalie’s Incoming President, and Quality Assurance articles. Hot House Tips (ie marketing ideas, POD ideas, success tips) needed. Please send submissions to Deb.</p> <p>Board showed support for short questionnaire to POD members to gain feedback on Newsletters.</p> <p>A New Jersey CPA Magazine wanted permission to reprint an article from the June Chronicles. It was decided that such requests will be handled on a case by case basis and generally handled favorably, unless the Editor deems usage inappropriate.</p>
<b>NEXT BOARD MEETING</b>	December 15, 2011 @ 12 pm (Telephonic Meeting)
<b>ADJOURNMENT</b>	The meeting was adjourned at 1:15 p.m.
<b>RESPECTFULLY SUBMITTED</b>	Lori D. Becker, Secretary