

	MINUTES OF THE September 27, 2012 telephonic MEETING OF THE DIRECTORS OF THE COLLABORATIVE PRACTICE INSTITUTE OF MICHIGAN (CPIM)
CALL TO ORDER	The meeting was called to order by Natalie Alane, President, at 12:07 p.m.
DIRECTORS PRESENT AND QUORUM	<p>The following Directors were present:</p> <p style="padding-left: 40px;">Natalie Alane Lori Becker Monika Sacks Toni Wander Marian Kromkowski Judy Margerum Catherine Ellis Dennis DeKok Michael Ryan Randy Velzen Randy Pitler</p> <p>Excused: Margo Runkle</p> <p>Absent: Paul Kowal</p>
APPROVAL OF AGENDA	Approved.
APPROVAL OF PREVIOUS MINUTES	Approved as mailed.
TREASURER’S REPORT	Toni presented the Treasurer’s Report. Approved.
TEAM REPORTS	
A. Leadership Team	<p>ICLE Family Law Institute booth: Natalie presented the issue of having a booth at the Family Law Institute. It was agreed to sponsor a booth if there were sufficient numbers of members to staff the booth during breaks and before and after the educational sessions.</p> <p>Forum: 16 members are signed up to come to the Forum in Chicago. Melissa will be asked to send out another blast to members encouraging more people to attend. We discussed participating in the Block Party, scheduled for after the Friday evening plenary. Cost is \$750.00. Board declined to participate. There is not sufficient time for a formal Michigan dinner. It was decided to meet at the Block Party.</p>

B. Basic Training	Following a discussion regarding whether we should have the training every year, it was decided that we should try to do so. The team, consisting of Marian Kromkowski, Randy Pitler and Monika Sacks will meet to discuss when, where, how and who should train and report at the October Board meeting. Some dates that could conflict with the training were discussed.
C. Newsletter	It was reported that the newsletter is almost ready. It will be published on September 28 or October 1.
D. Forms	Randy Velzen reported the team has not met. He expects to set time goals for completing the participation agreement by Jan. 1.
E. Advanced Training	Judy reported that Susan Gamache send her the contract. The price is \$2,500. Judy was authorized to accept the terms of the agreement and to sign on behalf of CPIM.
F. Public Education	Michael reported that the team has not met. He will be sending out notices of available times.
G. Bylaws	There was some discussion about the description of the treasurer's position. There was a concern about a non-board member's handling the books. Toni commented that the treasurer's role is to act as a check on the role of staff of the non-profit.
NEXT BOARD MEETING	We will meet telephonically at 12:00 -1:30 p.m. on Thursday, October 25. The leadership team will meet on October 11. Phone contact is 1-605-475-4350, access code 702476# The November board meeting will be in-person on November 29 at Natalie's office.
ADJOURNMENT	The meeting was adjourned at 1:30 p.m.
RESPECTFULLY SUBMITTED	Monika Sacks, Immediate Past President, for Margo Runkle, Secretary