

	<b>MINUTES OF THE JANUARY 8, 2009 MEETING OF THE DIRECTORS OF THE COLLABORATIVE PRACTICE INSTITUTE OF MICHIGAN (CPIM)</b>
<b>CALL TO ORDER</b>	The meeting at Alane & Chartier, PLC, Lansing, Michigan, was called to order by Deb Berecz at 6:05 p.m.
<b>DIRECTORS PRESENT AND QUORUM</b>	The following Directors were present in person:  Deborah Berecz, President Peter Everts, Vice President Monika Sacks, Treasurer Natalie Alane, Secretary Danielle Smith, Immediate Past President Lori Becker Sharee Mosher Burkel Mary Lier Gary Rogow Randy Velzen Toni Wander  <u>Absent:</u> Marion Kromkowski Erika Salerno Judith Margerum
<b>APPROVAL OF AGENDA</b>	Approved.
<b>APPROVAL OF PREVIOUS MINUTES</b>	The December 15, 2008 Minutes were approved.
<b>TREASURER'S REPORT</b>	Monika provided spreadsheet handouts of the budget. She explained that while there was a reduction of income in 2008, CPIM also cut expenses. The trainings did not make what had been projected. For the draft budget for 2009, Monika increased the Basic Training budget to reflect a longer training. She estimated the Fall training budget from last year's budget. She did not include an allotment for brochures because CPIM still has plenty. Nothing has been designated yet for scholarships or board training. The budget should be put on the next agenda. Everyone needs to take a look at it and provide feedback to Monika. The treasurer's report was accepted.
<b>OLD BUSINESS</b>	There was no old business to discuss.
<b>NEW BUSINESS</b>	
<b>A. POD Reports</b>	POD reports were included with the meeting packet for board members' review.

<b>B. 2009 Meeting Schedule</b>	The proposed meeting schedule was included with the meeting packet. Deb's idea of having several in-person meetings was accepted. Deb stressed the importance of increasing the effectiveness and efficiency of future board meetings.
<b>C Identification of Objectives for the Year</b>	Teams were formed for the following purposes: Leadership (executive committee); Website; Basic Training; Advanced Training; Protocol Needs Assessment; Newsletter Launch; and Public Education/Referral Sources (PERS). Board members were encouraged to volunteer to lead or join a team. Board members were also encouraged to sign other CPIM members up for teams. Teams were formed and directed to meet when convenient to identify tasks, responsible persons, and deadlines. Board members broke up into small groups to identify CPIM aims and objectives with respect to PERS. Members reconvened to share ideas, which included presentations to law schools and the People's Law School; having a table at major professional events and conferences; encouraging participation in trainings by offering incentives; taking professionals from other disciplines out to lunch; putting on a lunch meeting for a group of professionals; inviting a collaborative trainer to the Family Law Institute and scheduling that person to also present to CPIM; and allotting seed money to PODs so that the PODs can expand their education efforts. The PERS team will further develop these ideas and others and report back.
<b>REPORTS OF COMMITTEES/ SUBCOMMITTEES</b>	No specific committee or subcommittee reported. It was decided that rather than having all committees (now teams) report at each board meeting, teams would need to request to be on the agenda 10 days in advance of the board meeting. Leadership team members were assigned to monitor the teams and check in with them to remind them of the opportunity to present. Regardless whether a team desires to be on an agenda, all teams will still need to submit a report to the board 10 days before each board meeting. This will help keep the teams on task.
<b>NEXT BOARD MEETING</b>	The next board meeting will be by teleconference at noon on Monday, February 16, 2009.
<b>ADJOURNMENT</b>	The meeting was adjourned around 9:00 p.m.
<b>RESPECTFULLY SUBMITTED</b>	Natalie Alane, Secretary