

MINUTES OF THE 03/11/2010 MEETING OF THE DIRECTORS OF THE COLLABORATIVE PRACTICE INSTITUTE OF MICHIGAN (CPIM)	
CALL TO ORDER	The meeting was called to order by Peter Everts at 8:04 a.m.
DIRECTORS PRESENT AND QUORUM	<p>The following Directors were present by telephone:</p> <p>Peter Everts Natalie Alane Monika Sacks Marian Kromkowski Toni Wander Judith Margerum Randy Velzen Ann Marie Love Sharee Burkel Jill Messer Paul Kowal Deb Berecz</p> <p>Absent: Erika Salerno Mary Lier Lori Becker</p>
APPROVAL OF PREVIOUS MINUTES	<p>Approval of January and February Minutes.</p> <p>Ann Marie Love was present at the January meeting. This is not reflected in the January minutes.</p> <p>Minutes accepted with the correction of Ann Marie's presence at January meeting.</p>
TREASURER'S REPORT	<p>Checking balance around \$8K. Completely paid for Advanced Training and all expenses related to that. Report approved.</p> <p>Per Monika, the annual income tax report was mailed 3/10/10 or 3/11/10.</p> <p>Dues kept at \$140. Judy brought up that in the Up North POD, non-attorney professionals raising issue that maybe their dues and training costs should be less than that of the attorneys. Peter suggests that this be discussed, but for this year keep the same since it is already budgeted for as such. Peter suggested raising it with the Leadership Team.</p>

	<p>Monika moved that amount of dues remain \$140/year (\$100 to IACP) and that people billed in advance of their annual renewal date on a quarterly basis and follow up on a quarterly basis.</p> <p>Budgetary concern: How are we going to pursue scholarship funding and cost of producing a video? These were not previously budgeted for. Are there any grants that might be available? We need to figure out how to bring more money into the organization or we need to increase our CPIM dues.</p> <p>Monika moved that we approve the budget with the \$1,000 line item to Public Education for the video to be approved after we hear Lori’s recommendation and to have a separate discussion. Board approved.</p>
LEADERSHIP TEAM REPORT	No report.
WRITTEN TEAM REPORTS	
LIVE TEAM REPORTS	
A. Basic Training	<p>Application for Social Work CEC Credits for Basic Training: Peter moved that for \$225 (an application processing fee paid by CPIM) we can offer credits to Social Workers who take the basic training. Motion accepted.</p> <p>Natalie reported that there are currently 5 registrants. An email has been sent to CPIM members. There will be an article in upcoming newsletter.</p> <p>Peter will make sure a flyer will go out to the Michigan Psychological Association</p> <p>Sharee moved that CPIM exhibit at the NASW April 8 and 9 at a cost of \$125. Motion approved. Sharee will organize.</p>
B. Advanced Training	<p>There are both UM and MSU games the weekend Zena and Tom proposed (Sept 23, 24 and 25). Comparable hotels have been found in Novi. Would need to charge around \$500 for the two and a half day training. Concern about</p>

	<p>affordability and attendance. It was noted that this would be cheaper than a Mental Health Professional taking the full 5-day mediation training.</p> <p>The following concerns and issues were raised and/or pointed out:</p> <p style="padding-left: 40px;">Do Zena and Tom have enough experience using the Participation Agreement in collaborative work to teach negotiation skills specific to that process?</p> <p>It is a skills training that would be applicable whether a mediator or practicing collaboratively.</p> <ul style="list-style-type: none"> • Would this training replace the 40-hour Domestic Relations training we have set as a Protocol for professionals? • We're trying to draw a different crowd than those we're targeting for the May event. • If this training is open to mediators as well as collaborative professionals, will there be conflicting purposes among the attendees? Tom and Zena have offered to help market the training to both groups because we (CPIM) were worried about having enough people there. • We should be marketing all people that have had Basic Training, whether this year or in prior years. • Should we be asking Zena and Tom to exclusively design this training for the Collaborative Practice groups/those collaboratively trained—allowing that some mediators may attend should they choose? <p>Natalie raised the point that this training has not been budgeted for. Judy said Zena and Tom have assured that they want us to break even and will adjust their fees to accommodate this.</p> <p>The Board has consensus in proposing to Zena and Tom that they design their program for those that are collaboratively trained.</p> <p>Judy and Monika will clarify the Board's concerns with Tom and Zena and will report back by the next board meeting.</p>
Public Education	<p>Tabling the discussion of the video since Lori Becker not present.</p>

	<p>Ann Marie talked about the Questionnaire. It would be sent to each CPIM member via email. The goal is to report results in the Newsletter. Also, any books/resources listed in the questionnaires would be listed on the website as resources for others.</p> <p>Board authorized the PE Team to send out.</p>
D. Newsletter	<p>Working on March issue to go out in next couple of weeks. Want to start a new column: <i>Ask the Collaborative Professional</i>. There needs to be a process set in place for responding – (1) assign each Board Member a question, or possibly (2) ask the Newsletter Team to handle this.</p>
E. Website	<p>Randy reported that he spoke with our website host, Modern Firm. Could add a video, local practice group links. Also suggested we might want to update our overall website. Cost of updating the site not discussed.</p> <p>Local practice groups need to know how to get information for the website links.</p> <p>We want to find out how to get local practice groups their own page, not just a link on CPIM's page. Monika has some information about how to do this.</p>
F. Protocol Needs Assessment	No report.
Final matters	No report.
NEXT BOARD MEETING	<p>Thursday, April 8, 2010, 8:00 a.m via telephone conference 218-486-1600 Access Code: 702476#</p>
ADJOURNMENT	The meeting was adjourned at 9:33 a.m.
RESPECTFULLY SUBMITTED	Sharee Burkel, Secretary