

| MINUTES OF THE 7/20/09 MEETING OF THE DIRECTORS OF THE COLLABORATIVE PRACTICE INSTITUTE OF MICHIGAN (CPIM) | |
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| CALL TO ORDER | The meeting was called to order by Peter Everts at 12:07 p.m. |
| DIRECTORS PRESENT AND QUORUM | <p>The following Directors were present by telephone:</p> <p>Peter Everts Natalie Alane Erika Salerno Toni Wander Marian Kromkowski Mary Lier Randy Velzen Monika Sacks</p> <p>Absent: Deb Berecz Lori Becker Judith Margerum Sharee Burkel Gary Rogow</p> |
| APPROVAL OF PREVIOUS MINUTES | Approved by motion. |
| TREASURER'S REPORT | <p>Monika did not have a report because her office manager had an emergency. We are low on our checking account, and we need to transfer funds from a CD to remain in the black. She will send the report out when it is finalized. Peter asked about the procedure for moving money. Monika said no motion is needed, but the transfer should coincide with the CD maturity date. She believes we have enough to see us through until then.</p> <p>Monika asked Helen to make the changes to the previous report, and she will also send the revised one when Helen returns.</p> |
| LEADERSHIP TEAM REPORT | <p>FLI booth: Monika reported that a booth would cost \$350 because we get a 50% discount since CPIM has presenters at the FLI. Peter suggested that the Public Education team develop the materials and schedule for the table. Motion to apply to have a booth carried.</p> <p>Collaborative Practice News: Peter asked if anyone</p> |

has any further activities to add. There are a few things in the works, but nothing additional to add at this time. If members have news, they should send the news to the website and newsletter teams.

Incentives for Forum attendance: Peter asked for a discussion on how we can best encourage CPIM members to go to the Forum. He noted that our bank balance is low and we may be giving out \$500 to each POD, too.

Peter suggested that CPIM could reward a POD who sends three people (one from each profession). Or we could give anyone who attends money off their membership dues. Erika said it was a great idea to encourage people to go, but she has noticed that people are having a hard time affording basic training, much less the Forum costs.

Marian suggested that perhaps board members could ask for financial help so that they can go.

Natalie wondered if there was a way to have a contest or some incentive that doesn't involve money. Erika suggested devoting some web space to the winning POD.

Monika spoke of the tremendous value of the Forum and other similar international conferences because they offer so much that is not offered in our standard trainings (e.g., ICLE). We need to convince people of the value of the investment. Marian suggested testimonials in literature sent to CPIM members. Peter said maybe we can think about getting some information out to members soon, especially because another newsletter won't be out until September. We should do this before September 1 because that is the early bird deadline.

Monika suggested that the winning POD gets a free webpage on the site. Other board members said there is no cost to the webpage.

Natalie suggested that the POD could win money akin

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| | <p>to the \$500 scholarship. Randy said each POD should aspire to sending one member and if they cannot, we could commit to helping if the POD commits to go. Monika is concerned that other people who pay might cause hard feelings. Marian wondered if the \$500 POD money could be used to offset Forum costs. Monika suggested we have a fund that would support up to one member from each POD. Rather than having each POD administer that money, the board would award the scholarships. Erika is concerned with whether we can afford helping defray the cost at all.</p> <p>Monika recalled that there are scholarships available through the IACP. She suggested that we send emails to CPIM members once a week encouraging attendance and include the scholarship information Those applications are due 7/31/09.</p> <p>Natalie suggested that we could also develop lists for transportation and room sharing to further minimize costs.</p> <p>We decided to do an email campaign on the following schedule:</p> <p>Monika 7/20 Natalie: 7/27 Peter: 8/3 Lori Buitewig: 8/10 Randy: 8/17 Deb: 8/24</p> <p>Monika asked to put this on the August agenda for follow up and further ideas.</p> <p>There was also consensus about rewarding PODs by featuring the POD with the highest percentage of attendees on the CPIM website. Peter will put some proposed language together and send it to the board for approval. Monika said we need to make sure the POD leaders are actively pushing this.</p> |
| UCLA Update | <p>Monika reported that the Uniform Collaborative Law Act has passed. We are hoping that the ABA also approves it. If it does, it will go to the 50 state</p> |

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| | <p>legislatures for adoption/enactment. She has spoken to Kent Weichman; he suggested that we try to get approval from the Family Law Section, so then their lobbyists can help shepherd this through. Monika suggested we also seek the approval from the ADR Section. The State Bar will also be asked to take a stand (Representative Assembly, Board of Commissioners).</p> |
| WRITTEN TEAM REPORTS | <p>Deb submitted the Leadership Team report via email.</p> |
| LIVE TEAM REPORTS | |
| A. Basic Training | <p>Natalie reported that she is trying to confirm non-conflicting dates for the training. She thinks that the dates will likely be May 13-15. Natalie asked whether the Board envisions the team soliciting RFPs again or should we just recommend that we hire PRISM. Toni asked whether PRISM wants to do it again, and Randy said he believes he speaks for the team in saying that they want to do it again. Marian and Toni complimented the training & said it would be great to have a repeat. Natalie is to confirm the dates by the next board meeting.</p> <p>Erika said that she heard that there was not a mediation component. She would like to request that PRISM add that to the mix. Peter reminded us that the last time we discussed hiring PRISM, PRISM members were not present. The discussion continued at the end of the meeting after Peter and Randy signed off. The notes are contained in a separate document maintained by the Secretary.</p> |
| B. Advanced Training | <p>Peter called John MacElwee and left him a message offering to hire him to lead our advanced training on January 15, 22, or 29. John said he was available for any of the dates, but wondered whether a back-up date would be appropriate considering winter conditions. He charges \$3,000 plus expenses. Natalie wondered whether a back-up date would be feasible, and other members agreed it would not. Erika had already called the Lexington Hotel & asked if they had availability for any Friday in January; she will follow up and email the team.</p> |
| C. Public | <p>Randy does not have a report.</p> |

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| Education | |
| D. Newsletter | No report. |
| E. Website | Lori was not available to give a report. Mary is getting a list of all the PODs and members to determine whether they have a website or a contact person to put on the page for starters. Instead of giving each POD a whole page initially, they will publish the names of the contact people. They are also working on the logistics for the article repository. Members told Mary how to find the current list of POD leaders. |
| F. Protocol Needs Assessment | Toni reported that the team is meeting tomorrow afternoon. She is hoping to have a report in August or September. |
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| NEXT BOARD MEETING | Monday, August 17, 2009, 12:00 p.m. by teleconference. |
| ADJOURNMENT | PRISM members were excused from the meeting at 1:26 p.m. The meeting was adjourned at 1:36 p.m. |
| RESPECTFULLY SUBMITTED | Natalie Alane, Secretary |