

MINUTES OF THE 8/17/09 MEETING OF THE DIRECTORS OF THE COLLABORATIVE PRACTICE INSTITUTE OF MICHIGAN (CPIM)	
CALL TO ORDER	The meeting was called to order by Deb Berecz at 12:07 p.m.
DIRECTORS PRESENT AND QUORUM	<p>The following Directors were present by telephone:</p> <p>Deb Berecz Peter Everts Monika Sacks Natalie Alane Randy Velzen Lori Becker Judith Margerum Gary Rogow Sharee Burkel</p> <p>Absent: Erika Salerno Toni Wander Marian Kromkowski Mary Lier</p>
APPROVAL OF PREVIOUS MINUTES	Approved.
TREASURER'S REPORT	Approved.
LEADERSHIP TEAM REPORT	<p>The FLI booth has been reserved. The public education team is meeting this week to develop the plan for the table.</p> <p>A grant request was received from the Kalamazoo practice group for the \$500 public education grant. The practice group requested the grant for two purposes: a mixer for MHPs and to send an MHP to a basic training as soon as possible. The board voted to accept the proposal & award the grant, with encouragement to the practice group to send the MHP to a CPIM-sponsored basic training if at all possible.</p> <p>Natalie is working on filling in any gaps in the CPIM history that has been compiled on the website.</p> <p>Peter is working on developing membership protocols</p>

	<p>for board members & will be submitting a proposal soon.</p> <p>Tracking articles and presentations presented by Michigan collaborative practitioners is a work in progress.</p> <p>Forum: Several board members & several other CPIM members are going to attend; we have provided an incentive for members and have done an email campaign to encourage participation, and there is not much more to be done.</p> <p>Tom Darnton & Zena Zumeta have been contacting board members in an effort to propose that they present an advance seminar to CPIM. All agreed that proposals should be presented to the Advanced Training Team, not board members individually.</p>
WRITTEN TEAM REPORTS	None.
LIVE TEAM REPORTS	
A. Basic Training	Natalie reported that the non-PRISM board members have voted to give PRISM the first option to hold the 2010 Basic Training. The team will contact PRISM to determine their interest, availability, and cost and will then submit a proposal and recommendation to the board.
B. Advanced Training	Judith presented a draft budget for the advanced training. The training will be in Lansing. Members gave input on the budget and discussed whether we are willing to do the training at a loss. Monika pointed out that if we don't do the training, we won't have an annual meeting, and we are required to by the bylaws. She also pointed out that we would be left without any advanced training for the year. All agreed we should have the training and that we will have to work hard to garner attendance. On costs, Monika moved that we charge \$175 for early registration and \$195 for late, and the board approved.
C. Public Education	Randy reported that they have a phone conference scheduled for this Thursday, and he will be submitting a report to the board before our next meeting. He

	credited Monika for getting the FLI booth set up.
D. Newsletter	No report.
E. Website	Lori reported that Mary is contacting PODs to get updated information to put on the website. Outdated information is still on the website, but is being changed. It appears there have been some communication glitches, which prolonged the needed updates.
F. Protocol Needs Assessment	Deb reported that the team is working really hard on their task of reviewing protocol. They should have proposed protocols for the board's review next month. After they are sent, please thoughtfully review these before the next board meeting.
NEXT BOARD MEETING	Monday, September 21, 2009, 12:00 p.m. IN PERSON at the law offices of Alane & Chartier, P.L.C., in Lansing.
ADJOURNMENT	The meeting was adjourned at 12:59 p.m.
RESPECTFULLY SUBMITTED	Natalie Alane, Secretary