

	MINUTES OF THE June 16, 2011 MEETING OF THE DIRECTORS OF THE COLLABORATIVE PRACTICE INSTITUTE OF MICHIGAN (CPIM)
CALL TO ORDER	The meeting was called to order by Monika Sacks at 12:00 pm
DIRECTORS PRESENT AND QUORUM	The following Directors were present telephonically: Natalie Alane Lori Becker Dennis DeKok Catherine Ellis Peter Everts Nancy Fishman Marian Kromkowski Ann-Marie Love Margo Runkle Monika Sacks Toni Wander Michael Ryan Randy Velzen Absent: Paul Kowal Carol Breitmeyer
APPROVAL OF AGENDA	Approved
APPROVAL OF PREVIOUS MINUTES	Approved
TREASURER'S REPORT Budget Presentation	Toni presented that most of the refunds have been reflected in this budget (from Basic Training). \$2530 from Basic Training was not refunded because this money will be transferred in to the Traverse City Basic Training. This money is from people originally signed up for Lansing and now transferring into the Traverse City Training. Toni did not cash out any of the money in CDs – we have \$11,000 in CDs currently. Marian will send her spreadsheet to Toni to compare the exact amount of money for these trainings to date. Once this is completed, an updated version will be disseminated and reviewed again.
Basic Training	Marian reported that 7 are currently registered and at least 4 more are expected. Invitations and contacts are in the process of being made to encourage attendance. Board members are encouraged to spread the word and pass on the invitations to as many people as possible. We are not at 30 attendees yet, but good progress is being made. The reservations have been made and the major push has begun toward

	<p>targeting attendees. Peter has sent the invitation to the Michigan Psychological ListServ and each member of his local group are sending the invitation to at least 5 different local MHPs. Peter will renew the CEU's for this training. It is an annual deal and this needs to be renewed. Catherine is pursuing a lead to determine how to reach and disseminate the word about training to social workers throughout the entire state. Institute for Divorce Financial Analysts will also be contacted.</p> <p>We have 4 scholarships available for Basic Training. \$1000.00 has been set aside in the Budget (\$250.00 each). The applications will be forwarded to the Training Committee to determine the facilitation of these scholarships. CPIM's official application for scholarships will also be reviewed and utilized.</p> <p>The Up North group is also offering scholarships for this training.</p>
Negotiation Skill Training	Zena and Tom are being asked to condense their workshop to a Thursday/Friday rather than the current 2 ½ day schedule. The potential dates are January 19 / 20 or 26/27 and board members are asked to review these dates for conflicts.
Public Communication Committee	Nancy's committee is regrouping and will have a report for next month. Brochures will be reviewed and reprinted.
Website Committee	Catherine and Margo have been reviewing the current website. Primary role is to educate the public first and the second function is for the members. The Committee is looking at IACP's website and other Collaborative Groups for input.
Quality Assurance	Peter will have a report for next month
Membership Committee	Ann Marie will be scheduling a meeting for this committee in the next month
	Expired members will be contacted by individual board members and encouraged to renew.
Fundraising	Toni will have a report next month
Newsletter	Basic Training and scholarship information will be added to the newsletter. Requests for articles are out. Ideas regarding advertising are also being considered. Information about the upcoming Forum and the various Michigan presenters will also be highlighted.
IACP Forum	9 members from Michigan will be presenting at the IACP Forum in October
Strategic Planning	Monika is asking the Board Members to review Barbara's Report on the

	Strategic Planning – asking each committee to monitor whether it is on track or if there have been any deviations.
NEXT BOARD MEETING	July (Telephonic Meeting)
ADJOURNMENT	The meeting was adjourned at 1:05 p.m.
RESPECTFULLY SUBMITTED	Lori D. Becker, Secretary