

	<p>MINUTES OF THE July 21, 2011 MEETING OF THE DIRECTORS OF THE COLLABORATIVE PRACTICE INSTITUTE OF MICHIGAN (CPIM)</p>
CALL TO ORDER	The meeting was called to order by Monika Sacks at 12:00 pm
DIRECTORS PRESENT AND QUORUM	<p>The following Directors were present telephonically:</p> <p>Lori Becker Dennis DeKok Peter Everts Nancy Fishman Paul Kowal Marian Kromkowski Ann-Marie Love Margo Runkle Michael Ryan Monika Sacks Toni Wander Randy Velzen</p> <p>Absent: Carol Breitmeyer Natalie Alane Catherine Ellis</p>
APPROVAL OF AGENDA	Approved
APPROVAL OF PREVIOUS MINUTES	Approved
TREASURER'S REPORT Budget Presentation	<p>Budget does not show any updates since June 18th but is accurate up to that date. All Lansing Basic Training Registrants were refunded due to the cancelation and the funds were recorded as Refunds and all registrants for Traverse City Basic Training were listed as new registrations.</p> <p>Tax Return – extension was filed and will be reviewed shortly</p>
Basic Training	<p>We are now up to 10 people registered for the Traverse City Basic Training in September. We would like to have more registrants so we are asking everyone, especially board members to encourage others to enroll.</p> <p>Board Member cost to attend is \$150.</p> <p>Several people interested in attending are now having to take training out of state as CPIM's training in September falls on a Jewish Holiday.</p> <p>The Basic Training Committee has done significant work trying to recruit attendees from the Up North/ Upper Peninsula area. She has</p>

	<p>sent notices to all people from that area that were trained by Zena Zumeta but so far, few have responded. Zena will be contacted for more information on people from the UP whom she thinks might be particularly interested in this training.</p> <p>Peter did receive CE credits (18 CEUs) for social workers. A \$225 fee was paid for this accreditation. It was suggested that next year's training be held before the one year anniversary (September 2012) of this payment so that we can avoid having to pay this fee again next year.</p> <p>Peter also investigated getting accreditation (18 CEUs) for LPCs (Master Level Mental Health Professionals). There is \$200 fee (reduced from full price if paid 60 days prior to event). It is important that we get the word out to this group (LLPs and LPCs). This was approved by the board so Peter will complete the application process.</p>
Negotiation Skill Training	Scheduled for January 19/20 in Lansing (at the Marriott). This will also be our annual meeting/advanced training. Zena and Tom will condense their workshop to accommodate this schedule. The Board Meeting will most likely be held during a working lunch on Thursday.
Public Communication Committee	This committee is working on one project. They will be setting up a resource library on our CPIM website. It will have two parts – a resource library for the public and a separate one for our members. CPIM Collaborative Brochures are now available for members to purchase.
Website Committee	Catherine and Margo have been reviewing various websites (i.e. Texas) and will have more information for the board next month.
Quality Assurance	Peter reports that dates have been scheduled to have both an article and a proposal for the board to review next month. Recommendations will be forthcoming.
Membership Committee	<p>Ann Marie will be getting in touch with various members to participate on this committee. More members are needed for this group. The Quality Assurance team will also be helping with this committee.</p> <p>Delinquent members (regarding due payments) are thankfully reducing but we still have a number of people listed. An updated list will be sent out and board members are asked to help encourage these people to renew.</p> <p>Randy Velzen also volunteered to help with this committee.</p>
Fundraising	Fundraising committee has not yet met but plans to do so soon. Ideas have been generated but need more work before presentation to the board.
Newsletter	Congratulations to Ann Marie for the terrific newsletter. August issue

	<p>will highlight all of the CPIM members that will be presenting at the IACP Forum. Please present any article ideas to Ann Marie asap.</p> <hr/>
<p>DIVORCE EXPO March 24/25 2012</p>	<p>Divorce Expo was presented to the Board. This expo is the first of its kind in Michigan (Novi). Board approved up to \$400 to host a booth/exhibit. MacOakWay Practice Group is considering splitting this cost and providing members to work the exhibit/booth. It was decided that CPIM will not give out any membership lists or information regarding our members to this organization.</p>
<p>NEXT BOARD MEETING</p>	<p>August 18, 2011 @ 12 pm (Telephonic Meeting)</p>
<p>ADJOURNMENT</p>	<p>The meeting was adjourned at 1:25 p.m.</p>
<p>RESPECTFULLY SUBMITTED</p>	<p>Lori D. Becker, Secretary</p>