

	<p>MINUTES OF THE August 18, 2011 MEETING OF THE DIRECTORS OF THE COLLABORATIVE PRACTICE INSTITUTE OF MICHIGAN (CPIM)</p>
CALL TO ORDER	The meeting was called to order by Monika Sacks at 12:00 pm
DIRECTORS PRESENT AND QUORUM	<p>The following Directors were present telephonically:</p> <p>Lori Becker Dennis DeKok Catherine Ellis Peter Everts Nancy Fishman Paul Kowal Marian Kromkowski Ann-Marie Love Margo Runkle Michael Ryan Monika Sacks Toni Wander Randy Velzen</p> <p>Absent: Carol Breitmeyer Natalie Alane</p>
APPROVAL OF AGENDA	Approved
APPROVAL OF PREVIOUS MINUTES	Approved
TREASURER’S REPORT Budget Presentation	<p>We are just about break even for the year. We have not paid out any expenses for Basic Training yet. All Lansing Basic Training Registrants were refunded due to the cancelation and the funds were recorded as Refunds and all registrants for Traverse City Basic Training were listed as new registrations. Consideration was given to revising the budget and an adjustment to the budget will be made to take out the two trainings that are not going to happen as previously scheduled this year.</p> <p>Tax Return was filed June 21, 2011. Treasurer’s Report was approved.</p>
Basic Training	<p>We are now up to 17 people registered for the Traverse City Basic Training in September. Additional emails and phone calls have been made and will continue to be made to the Marquette area. 6 people are waiting for responses to scholarship requests to see whether they can afford the training. Traverse City is also expecting some additional people to register.</p>

	<p>Once we have confirmation of our ability to offer continuing educational credits for LPCs we will hopefully have more registrants signing up.</p> <p>CPIM offers a discount for those already trained wishing to repeat the training. CPIM is currently deciding on the appropriate amount to charge and will be decided by the executive committee at its next meeting.</p>
	<p>Scheduled for January 19/20 in Lansing (at the Marriott). This will also be our annual meeting/advanced training. Zena and Tom will condense their workshop to accommodate this schedule. The Board Meeting will most likely be held during a working lunch on Thursday.</p>
Public Communication Committee	<p>IACP has a fantastic resource for material. It is this committee's recommendation that CPIM's website offer a link to IACP's resource library.</p> <p>The committee will consider putting together a "road show" and will report on this next month.</p>
Website Committee	<p>The Modern Firm met with this committee. It was determined that live links could be created to individual member's websites for a minimal charge. Also, a landing page could be developed for practice groups. These costs are estimated between \$200 and \$400. Brendan will be consulted regarding a link to IACP's resource bank.</p> <p>Moving the tabs from the top of the site to the side would require a major overhaul. If a major overhaul is needed, WildApricot.com was a site recommended by The Modern Firm (Brendan Chard) as a potential because they specialize in nonprofit groups. CPIM's website is on the verge of being obsolete due to advances in technology. Brendan Chard would be helpful in aiding CPIM's utilizing WildApricot.com because he would take us on as his pilot project. It is a new platform for both CPIM and The Modern Firm which is why he would help facilitate the transition for a minimal fee. This committee will continue to investigate this as an option and will report next month with more details and cost estimates. The Board was asked to review the website: www.WildApricot.com to gain more insight.</p>
Quality Assurance	<p>Quality Assurance met last month; reviewed some IACP research and is in the process of writing an article. A potential informal study that could be sent around the state is in the process of being drafted by this committee. This committee will be meeting again next week and will have a further report next month.</p>
Membership Committee	<p>The goal of this committee is to team up Quality Assurance and review the goals of this committee and will have a report next month.</p>

Fundraising	<p>Please let this committee know if anyone is interested in sponsoring a wine and cheese party at the Basic Training. Currently, the Up North Practice Group is sponsoring \$250 toward this party. Lori Becker also agreed to sponsor \$250 toward this event.</p> <p>Other area groups will be contacted and encouraged to donate and become sponsors.</p> <p>It was also suggested by Nancy Fishman that CPIM consider an online auction to raise money. This committee will research this idea further</p>
Newsletter	<p>Ann Marie is working with Deb Berecz to put together the September Newsletter. Articles are always welcome.</p>
DIVORCE EXPO March 24/25 2012	<p>MacOakWay originally was considering having its own exhibit at this Expo but it has now decided to join with CPIM and do a joint venture and split the cost. It was agreed that material for both CPIM and MacOakWay could be displayed at this exhibit.</p> <p>Board approved \$400 to host a booth/exhibit and will register for this event. MacOakWay will contribute \$200 toward this. Washtenaw will consider reimbursing MacOakWay \$100 toward this exhibit and will also consider helping to staff this event.</p>
NEW BUSINESS	<p>Monika reported that unfortunately, the ABA did not endorse passage of the UCLA but individual states are still moving forward pushing for passage of this act. We are still actively working to get this passed in Michigan.</p>
NEXT BOARD MEETING	<p>September 22, 2011 @ 12 pm (Telephonic Meeting)</p>
ADJOURNMENT	<p>The meeting was adjourned at 1:29 p.m.</p>
RESPECTFULLY SUBMITTED	<p>Lori D. Becker, Secretary</p>