

| MINUTES OF THE 05/13/2010 MEETING OF THE DIRECTORS OF THE COLLABORATIVE PRACTICE INSTITUTE OF MICHIGAN (CPIM) | |
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| CALL TO ORDER | The meeting was called to order by Peter Everts at 1:15 p.m. |
| DIRECTORS PRESENT AND QUORUM | <p>The following Directors were present in person:</p> <p>Peter Everts Natalie Alane Monika Sacks Marian Kromkowski Toni Wander Judith Margerum Randy Velzen Ann Marie Love Sharee Burkel Jill Messer Deb Berecz</p> <p>Absent: Erika Salerno Mary Lier Lori Becker Paul Kowal</p> |
| APPROVAL OF PREVIOUS MINUTES | April Minutes approved. |
| TREASURER'S REPORT | <p>There is an additional expense of \$1,615 for the basic training.</p> <p>Dues are low - \$6,320 short. It was noted that this could be the result of rolling renewals throughout the year.</p> |
| LEADERSHIP TEAM REPORT | <p>Discussion regarding how to handle non-renewing CPIM members. It was decided that Board Members would contact by telephone those individuals who haven't renewed. Email Peter if, in speaking with a non-renewing CPIM member, there is any information that should be shared. The list of non-renewing members will be distributed at each meeting and the Board Members will decide who is going to call whom.</p> <p>Begin thinking about revising CPIM's strategic plan for the next five years. How do we accomplish this -</p> |

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| | <p>ourselves or hire someone?</p> <p>What do we want to do for next January's annual Board meeting? Need to begin working on this.</p> |
| WRITTEN TEAM REPORTS | No reports. |
| LIVE TEAM REPORTS | |
| A. Basic Training | There are 37 registered attendees. |
| B. Advanced Training | <p>The Advanced Training will be at the Doubletree in Novi September 23, 24 and 25. The fee for training is still uncertain. Natalie has a form that will assist in determining the total cost of the training to help determine what the fee for training should be.</p> <p>Need to decide the cost by the next meeting in order to start advertising.</p> |
| C. Public Education | No report. |
| D. Newsletter | Went out in March as issued. The next issue will be going out in June. |
| E. Website | <p>Need to determine the cost of a POD have a "page" and a "link" so the costs can be determined. Randy is to send the Board a proposal via email outlining the procedures moving forward.</p> <p>Randy is to look into getting an estimate regarding changing the colors on the web to match the colors on IACP's website.</p> |
| F. Protocol Needs Assessment | No report. |
| Final matters | |
| NEXT BOARD MEETING | Thursday, June 10, 2010, 8:00 a.m via telephone conference 218-486-1600 Access Code: 702476# |
| ADJOURNMENT | The meeting was adjourned at 3:32 p.m. |

**RESPECTFULLY
SUBMITTED**

Sharee Burkel, Secretary