

MINUTES OF THE 10/19/09 MEETING OF THE DIRECTORS OF THE COLLABORATIVE PRACTICE INSTITUTE OF MICHIGAN (CPIM)	
CALL TO ORDER	The meeting was called to order by Deb Berecz at 12:02 p.m.
DIRECTORS PRESENT AND QUORUM	<p>The following Directors were present by telephone:</p> <p>Deb Berecz Peter Everts Monika Sacks Natalie Alane Randy Velzen Sharee Burkel Marian Kromkowski Toni Wander Judith Margerum Lori Becker</p> <p>Absent: Erika Salerno Mary Lier Gary Rogow</p>
APPROVAL OF PREVIOUS MINUTES	Approved.
TREASURER'S REPORT	Treasurer's report was accepted.
LEADERSHIP TEAM REPORT	<p>IACP Forum: Deb took a final count on the attendees and reminded us about the Friday night dinner.</p> <p>Practice Group grants: Marian and Natalie both recapped their respective grant proposals. Both were approved. Lori asked if the grant could be used for the purchase of training videos for a practice group. Monika suggested that CPIM may want to purchase the videos from Lori's group so that they could be circulated to other practice groups. Lori will discuss this with her group.</p>
WRITTEN TEAM REPORTS	The Public Education team circulated a report before the meeting and discussed it (see above and below).
LIVE TEAM REPORTS	
A. Basic Training	Natalie is awaiting information from PRISM to finalize the cost of the training.
B. Advanced Training	Judith circulated a draft of the flyer in advance of the meeting and received some feedback on verbiage.

	<p>Lora has mailed a template for the flyer to Judith. Judith has submitted the booking agreement for the hotel. Deb suggested that we do email reminders to our membership similar to past events; Peter suggested that we post the registration flyer. Lori will check with Brendan regarding taking payments over the web.</p>
C. Public Education	<p>FLI table: Randy circulated a photo of a proposed display piece. Monika explained the size and that it is a screen that can roll for easy transport & mailing. The total cost of the poster, frame, and preparation is approximately \$500. Randy will send out a request for volunteer staffing. Monika, Natalie, Sharee, Toni, and Randy are going to the FLI, and possibly other non-board members, too. Monika has the video and a TV for the video loop. A drawing for a Pauline Tesler book will also be done. Natalie will be preparing registration flyers for the Basic Training, but she needs to get the cost of the training team and the training approved by the board before the next board meeting. She will get a vote by email.</p> <p>A similar table at the ANDRI function is anticipated.</p> <p>Monika said that she looked into the cost of a poster targeting the general public, and the cost would be \$150. She suggested that we might get both to have on hand. Motion to buy the poster carried.</p>
D. Newsletter	No report.
E. Website	No report.
F. Protocol Needs Assessment	<p>Toni reported on the progress with the protocols. She has received a few comments, mostly formatting. Deb modified the mediation protocols, but the board needs additional time to look at the revisions. Board members should submit additional comments by Monday, November 2, 2009. The team should reconvene and form a proposal with respect to how to present, publicize, and post the protocols.</p>
NEXT BOARD MEETING	<p>Monday, November 16, 2009, 12:00 p.m. by phone Call in number: 218-486-1600 Conference code: 702476</p>
ADJOURNMENT	The meeting was adjourned at 1:07 p.m.
RESPECTFULLY SUBMITTED	Natalie Alane, Secretary